



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4

BOARD OF COMMISSIONERS MEETING

JANUARY 19, 2021 BOC MINUTES

TIME OF MEETING 3:00 PM

Board Chairman, Johnny Barnette, called the regular scheduled public meeting of the Board of Commissioners to order. Tim Turner called roll as follows:

Board members **PRESENT** – Johnny Barnette, Jason McGinty, Stephanie Collier, Jay Valentine

Board members **ABSENT** – Sammy Halphen

Others present for the board meeting were Tim Turner, Jacob Maddox, and Hurmon Gibson. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Hurmon Gibson.

APPROVAL OF MINUTES FROM THE DECEMBER 15, 2020 PUBLIC MEETING

December 15, 2020 BOC Meeting Minute questions/discussion: -----NONE

MOTION was made by STEPHANIE COLLIER and seconded by JASON MCGINTY to accept the written minutes for the meeting held on December 15, 2020. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF JANUARY 15, 2021

Questions/Discussion about Financials through January 15, 2021: ----- Chief Turner informed the board that Gary McAllister was unable to have access to QuickBooks to complete the reconciliation of bank accounts and the financials presented would be reconciled within the next week. The financials would be presented again after the accounts are reconciled.

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to approve the written Financial Reports as of January 15, 2021. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS FOR YEAR ENDING DECEMBER 31, 2020

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to approve the written Financial Reports for year ending December 31, 2020. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.



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OLD BUSINESS

NONE

NEW BUSINESS

AUDIT ENGAGEMENT LETTER

Questions/Discussion about Audit Engagement Letter ---- The board was provided a copy of the engagement letter. Chief Turner informed the board the engagement letter is the same as years past and that this year it would cost less due to the auditors not having to spend extra time on the state wide agreed upon procedures.

MOTION was made by STEPHANIE COLLIER and seconded by JASON MCGINTY to approve the Audit Engagement Letter. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

PERSONNEL ACTION FORMS

Questions/Discussion about Personnel Action Forms: Chief Turner informed board that there were none at this time

Chief Turner informed the board, as discussed in previous board meetings, that hiring a new firefighter to replace the firefighter who retired on January 2nd was necessary at this time.

MOTION was made by JASON MCGINTY and seconded by STEPHANIE COLLIER to begin the hiring process in order to fill the vacant position. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

Chairman Johnny Barnette asked the board if any other business or topics needed to be discussed. ----- NONE

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.