



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4**

**BOARD OF COMMISSIONERS MEETING**

**JULY 21, 2020 BOC MINUTES**

**TIME OF MEETING 3:00 PM**

Board Chairman, Johnny Barnette, called the regular scheduled public meeting of the Board of Commissioners to order. Tim Turner called roll as follows:

Board members **PRESENT** – Johnny Barnette, Jay Valentine, Stephanie Collier

Board members **ABSENT** – John Whittington, Jason McGinty

Others present for the board meeting were Tim Turner, Jacob Maddox, Vickie Case, and Chief Wallace. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Jay Valentine.

**AUDITOR (COOK & MOREHART)**

*Vickie Case from Cook & Morehart provided information regarding the BFD4 audit. She informed the board that there were no findings in the audit and went over the information in the financials provided.*

**APPROVAL OF MINUTES FOR THE JUNE 16, 2020 BOARD MEETING**

*June 16, 2020 BOC Minutes questions/discussion: -----NONE*

**MOTION** was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to accept the written minutes for the board meeting held on June 16, 2020. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**APPROVAL OF FINANCIALS AS OF JULY 17, 2020**

*Questions/Discussion about Financials through July 17, 2020: ----- NONE*

**MOTION** was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to approve the written Financial Reports as of July 17, 2020. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.



FIRE CHIEF J.T. WALLACE, JR.

## **OLD BUSINESS**

### **STORM DAMAGE/STATION AND VEHICLE REPAIRS**

*Questions/Discussion about storm damage/repairs: Tim Turner informed the board that all of the vehicles and about half of the stations that were damaged in the hail storm have been repaired.*

### **STATIONS 3 UPDATE (BUILDING PLANS)**

*Questions/Discussion about Station 3: Chief Wallace discussed the building plans for station 3 (copy provided in board packet) and provided a needs assessment for the district. The needs assessment outlined events and expenditures, increasing call volume, improved response times, and PIAL grades from 1989 through 2019. A list of necessary purchases that may be needed in the near future was also provided in the needs assessment. Chief informed the board that the timeframe that these purchases will be made will depend on the amount of future revenue received.*

## **NEW BUSINESS**

### **TAX MILLAGE**

*Questions/Discussion about Tax Millage: Chief Turner informed the board that at the time of this meeting, the assessor's office does not have the reassessment numbers but we will be receiving them in the near future.*

### **TOWN OF BENTON/TRAINING CENTER LEASE AGREEMENTS**

*Questions/Discussion about lease agreements: Chief Wallace informed the board that the lease agreement for the training facility located on Old Plain Dealing Rd. has been renewed for 20 years. He also informed the board that the lease agreement with the Town of Benton for Station 1 has been renewed for 30 years.*

### **BOARD MEMBER APPOINTMENTS**

*Questions/Discussion about board member appointments:*

- *Tabled until August board meeting*



FIRE CHIEF J.T. WALLACE, JR.

APPROVE INTERNAL/CIVIL SERVICE PERSONNEL ACTION FORMS

*Questions/Discussion about PA forms: PA forms were provided and reviewed by board members.*

- *James D. Cassel                      Permanent Fire Captain*
- *Kevin K. Kidwell                    Probational District Fire Chief*
- *Bruce D. Branch Jr.                Suspension/Demotion to Permanent Fire Captain*
- *Hurmon H. Gibson                Extended Sick Leave*
- *Andrew D. Stolzle                Extended Sick Leave*
- *Koy W. Collier                      Recruit Firefighter*

**MOTION** was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to approve and for the chairman to sign the personnel action form(s). The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

**ADJOURNMENT**

*Chairman Johnny Barnette asked the board if any other business or topics needed to be discussed. ----- NONE*

**MOTION** was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.