



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4**

**BOARD OF COMMISSIONERS MEETING**

**NOVEMBER 19, 2019 BOC MINUTES**

**TIME OF MEETING 3:00 PM**

Board Chairman, Johnny Barnette, called the regular scheduled public meeting of the Board of Commissioners to order. Tim Turner called roll as follows:

Board members **PRESENT** – Johnny Barnette, Jay Valentine, Stephanie Collier, Jason McGinty  
Board members **ABSENT** – John Whittington

Others present for the board meeting were Fire Chief JT Wallace, Tim Turner, and Hurmon Gibson. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Jay Valentine.

**APPROVAL OF MINUTES FOR THE OCTOBER 15, 2019 BOARD MEETING**

- *October 15, 2019 BOC Minutes questions/discussion: -----NONE*

**MOTION** was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to accept the written minutes for the board meeting held on October 15, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**APPROVAL OF FINANCIALS AS OF NOVEMBER 15, 2019**

- *Questions/Discussion about Financials through November 15, 2019: ----- NONE*

**MOTION** was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to approve the written Financial Reports as of November 15, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**OLD BUSINESS**

**Meeting with Gary (CPA Agee & Agee)**

- *Chief Turner informed the board that a meeting with Gary McCollister was held to discuss any possible money saving options for the district. Gary stated that after examining the budget that he agreed with the budget numbers and felt that we were doing everything that could be done to keep expenditures down. He didn't offer any recommendations at the meeting.*

**NEW BUSINESS**



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### JAY EMORY RESIGNATION

- *Chief Wallace informed the board that District Chief Jay Emory retired. Chief stated that DC Emory was placed on administrative leave after he was arrested for charges involving a firearm but before a department investigation could be conducted DC Emory resigned.*

### BOARD MEMBER APPOINTMENTS

- *Chief Turner informed the board that the Bossier Parish Police Jury board member appointment of Jay Valentine will expire on December 31, 2019. Jay Valentine stated that he would like to continue serving as the Police Jury appointment for the next term.*

### APPROVE CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORMS

- *PA FORMS – Jay Emory (Resignation), Bruce Branch (Probationary District Chief), James Cassel (Probationary Fire Captain)*

**MOTION** was made by STEPHANIE COLLIER and seconded by JASON MCGINTY to approve the Civil Service/Internal PA forms. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

### VOTE TO ADVERTISE PROPOSED 2020 BUDGET

- *Resolution No: 2019-007 / Resolution of Board of Commissioners of Benton Fire District No. 4 Relating to the Approval to Advertise the 2020 Proposed Budget for District No. 4. Board members were presented with the proposed 2020 Budget in the October 15<sup>th</sup> meeting for review, a copy of the 2020 proposed budget was provided again during this meeting for review*

**MOTION** was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to approve Resolution No: 2019-007 relating to the approval to advertise the 2020 proposed budget. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

### ADJOURNMENT

- *Chairman Johnny Barnette asked the board if any other business or topics needed to be discussed. There being none Chairman Barnette called for a motion to adjourn.*

**MOTION** was made by STEPHANIE COLLIER and seconded by JASON MCGINTY to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.