



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4**

**BOARD OF COMMISSIONERS MEETING**

**OCTOBER 15, 2019 BOC MINUTES**

**TIME OF MEETING 3:00 PM**

Board Chairman, Johnny Barnette, called the regular scheduled public meeting of the Board of Commissioners to order. Tim Turner called roll as follows:

Board members **PRESENT** – Johnny Barnette, Jay Valentine, John Whittington

Board members **ABSENT** – Stephanie Collier, Jason McGinty

Others present for the board meeting were Fire Chief JT Wallace, Tim Turner, Hurmon Gibson, and Jacob Maddox. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Hurmon Gibson.

**APPROVAL OF MINUTES FOR THE SEPTEMBER 17, 2019 BOARD MEETING**

- *September 17, 2019 BOC Minutes questions/discussion: -----NONE*

**MOTION** was made by JOHN WHITTINGTON and seconded by JAY VALENTINE to accept the written minutes for the board meeting held on September 17, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**APPROVAL OF FINANCIALS AS OF OCTOBER 11, 2019**

- *Questions/Discussion about Financials through October 11, 2019: ----- NONE*

**MOTION** was made by JOHN WHITTINGTON and seconded by JAY VALENTINE to approve the written Financial Reports as of October 11, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**OLD BUSINESS**

**INSURANCE BILLING**

- *Training officer Maddox gave update on insurance cost recovery. He stated that at the time of the meeting there have been three claims filed and the District will be receiving the first payment from the first claim filed within the next couple of weeks. He informed the board that it takes 30 to 60 days for a claim to be processed and that we are working with everyone on the proper documentation of calls to ensure that all necessary information is gathered for the billing of these calls.*



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### **NEW BUSINESS**

#### **INTRODUCE PROPOSED 2020 BUDGET FOR REVIEW (NO VOTING)**

- *Chief Turner presented the board with a proposed 2020 budget; the proposed 2020 budget was included in the board packet. Board members looked over the proposal during the meeting and will use the next month to review the 2020 proposed budget in detail. Chief Turner stated that in the November meeting any changes that are needed will be made and the board will vote to advertise the proposed 2020 budget. The 2020 proposed budget will then be advertised and voting to adopt the 2020 budget will take place during the December board meeting.*
- *Chief Turner informed the board that a new income category will be added to the budget categories to reflect revenue from the Fire Recovery billing.*

### **ADJOURNMENT**

- *Chairman Johnny Barnette asked the board if any other business or topics needed to be discussed. There being none Chairman Barnette called for a motion to adjourn.*

**MOTION** was made by JAY VALENTINE and seconded by JOHN WHITTINGTON to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.