



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4
APRIL 16, 2019 BOC MINUTES**

**BOARD OF COMMISSIONERS MEETING
TIME OF MEETING 3:00 PM**

Johnny Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members Johnny Barnette, Stephanie Collier, John Whittington, and Marvin Myers – **PRESENT** ---- Jeff Wyatt – **ABSENT**. Chief Wallace, Assistant Chief Tim Turner, and Mark Waniewski were also present. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Johnny Barnette.

APPROVAL OF MINUTES FOR THE MARCH 19, 2019 BOARD MEETING

- *March 19, 2019 BOC Minutes questions/discussion: -----NONE*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to accept the written minutes for the board meeting held on March 19, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF APRIL 12, 2019

- *Questions/Discussion about Financials through April 12, 2019: ----- NONE*

MOTION was made by JOHN WHITTINGTON and seconded by STEPHANIE COLLIER to approve the written Financial Reports as of April 12, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS

BOARD MEMBER APPOINTMENTS TO THE CIVIL SERVICE BOARD AND THE BFD4 BOARD OF COMMISSIONERS

- *Mark Waniewski informed the board that BFD4 should receive a letter from LA TECH with appointment recommendations very soon. He stated that he has been in contact with the college, on multiple occasions and is awaiting a response from the president in the form of a letter with the recommendations.*
- *Once the Civil Service appointment is made, BFD4 board appointments will be updated.*

PARCEL FEE

- *Chief Turner informed the board that at this time any discussion about moving forward with a potential parcel fee will be tabled until a future date.*



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NEW BUSINESS

CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORMS

- *Questions/Discussion about PA forms ---- The PA forms were made available to all board members to review. There was not any questions/discussion about the PA forms.*

MOTION was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to approve and for the chairman to sign all Civil Service/Internal PA forms. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

NEW HIRE

- *Questions/Discussion about new hire ---- Chief Wallace informed the board that one of our firefighters experienced a cardiac event that required quadruple bypass to correct. At this time it is unknown how long his recovery time will be, at the very least several months if he is able to return to duty at all. Chief explained that this is a workers compensation claim and while this firefighter is on extended sick leave his salary will be covered under workers compensation. Chief informed the board of the need to hire another firefighter in his place to maintain staffing levels. Chief informed the board that a firefighter on the eligibility list has already gone through the hiring process from the last round of hiring and he would like to hire him.*

MOTION was made by JOHN WHITTINGTON and seconded by MARVIN MYERS to approve the hiring of a new firefighter. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

DATE OF AUDIT

- *Questions/Discussion about Audit --- Chief Turner informed the board that a date has been set for the yearly audit conducted by Cook & Moorehart. The date of the audit will be June 10th, 2019.*

ADJOURNMENT

- *Chairman Johnny Barnette asked the board if there was any other business or topics to discuss. There being none Chairman Barnette called for a motion to adjourn.*

MOTION was made by MARVIN MYERS and seconded by JOHN WHITTINGTON to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.