



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4
JANUARY 15, 2019 BOC MINUTES****BOARD OF COMMISSIONERS MEETING
TIME OF MEETING 3:00 PM**

Johnny Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members **PRESENT** as follows Johnny Barnette, Jeff Wyatt, John Whittington, and Marvin Myers. **ABSENT** – Stephanie Collier. Fire Chief JT Wallace Jr., Tim Turner, Hurmon Gibson, and Jay Valentine were also present. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Jay Valentine.

APPROVAL OF MINUTES FOR THE DECEMBER 11, 2018 BOARD MEETING

- *December 11, 2018 BOC Minutes questions/discussion: -----NONE*

MOTION was made by MARVIN MYERS and seconded by JOHN WHITTINGTON to accept the written minutes for the board meeting held on December 11, 2018. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF JANUARY 11, 2019

- *Questions/Discussion about Financials through January 11, 2019: ----- Jeff Wyatt asked if there were any expenses that were out of the ordinary. Chief Turner informed the board that the department does not have very many expenses, as the 2019 year has just begun. Chief Turner also informed the board that the financial reports for the 2018 year is also provided as a separate report.*

MOTION was made by MARVIN MYERS and seconded by JOHN WHITTINGTON to approve the written Financial Reports as of January 11, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS**BOARD MEMBER APPOINTMENTS TO THE CIVIL SERVICE BOARD AND THE
BFD4 BOARD OF COMMISSIONERS**

- *Chief Wallace informed the board that he contacted the college (LA Tech) about the Civil Service Board Member appointments. Dr. Guice informed the Chief that he will compose a list of 4 potential candidates for the Civil Service Board appointments. The BFD4 BOC will then choose one from those 4 candidates. Jeff Wyatt will be a potential candidate for the Civil Service appointment. Jay Valentine, who is present at this meeting, will be the potential replacement for Jeff Wyatt who is currently appointed by the Bossier Parish Police Jury.*



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NEW BUSINESS

AUDITOR ENGAGEMENT LETTER(S)

- *Chief Turner informed the board that the auditor fees are increasing 5% and that this was a normal increase for audit services. Chief Turner asked the Board to accept the new fee amounts and give approval for BFD4 to engage in audit services with Cook and Morehart by Chief Wallace providing his signature on the engagement letter(s) presented to the board that detail the expenses and agreed upon procedures.*

MOTION was made by MARVIN MYERS and seconded by JOHN WHITTINGTON to approve and for Chief Wallace to provide his signature on the audit engagement letter(s). The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

- *Chairman Barnette asked the board if there was any other business to discuss. Captain Maddox informed the board that Ethics training must be completed yearly and provided all board members with written instructions on how to complete this training.*

MOTION was made by MARVIN MYERS and seconded by JOHN WHITTINGTON to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.