



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4

PUBLIC MEETING MINUTES

DECEMBER 10, 2024 MINUTES

TIME OF MEETING – 3:00 PM

AGENDA

CALL TO ORDER: Board Member Huddleston was present at 3:00pm. Due to unforeseen circumstances, the meeting did not initially have a quorum. All business was delayed until a quorum was established. Having a quorum at 3:30pm, Chairman Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Scott Monceaux called roll as follows:

ROLL CALL: Board members **PRESENT** – Johnny Barnette, Sammy Halphen, and Gerald Huddleston

Board members **ABSENT** – Kenneth Ashley and Stephanie Collier

Others **PRESENT** – Chief Wallace, Scott Monceaux, Jacob Maddox, Hurmon Gibson, and Jonathan Davis

The public meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, located at 5275 Swan Lake Road, Bossier City, Louisiana 71111.

INVOCATION: Hurmon Gibson

APPROVAL OF MINUTES FROM THE NOVEMBER 19, 2024 BOC PUBLIC MEETING

Questions/Discussion about minutes of BOC public meeting held on November 19, 2024--- None

MOTION was made by SAMMY HALPHEN and seconded by GERALD HUDDLESTON to accept and approve the written minutes for the BOC public meeting held on November 19, 2024. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF THE FINANCIALS AS OF DECEMBER 6, 2024

Questions/Discussion about Financials as of December 6, 2024: ---- None

MOTION was made by GERALD HUDDLESTON and seconded by SAMMY HALPHEN to approve of the financials as of December 6, 2024. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS

STATION 2 FOUNDATION REPAIR

Chief Wallace conferred with Jonathan Davis regarding updates on the Station 2 foundation repair. Jonathan reported that the concrete repair company is two weeks out on current projects but will be calling back soon with a projected start date.

NEW BUSINESS

NEW HIRES

Chief Wallace informed the board that the district would move forward with plans to create and fill three more permanent firefighter/operator positions. In addition to these new positions, the district will be hiring four firefighter/operators to fill vacancies created by moving personnel from the line to the office as well as two resignations that will be effective in 2025.

ANNUAL PAY INCREASE

Chief Wallace informed the board that the district would apply an annual pay increase of two percent effective January 1, 2025. The pay increase is to be applied for all district employees.

CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORM(S)

Civil Service/Internal PA Form(s) were presented to all board members for review. The PA forms included annual pay increases and promotions.

MOTION was made by GERALD HUDDLESTON and seconded by SAMMY HALPHEN to approve the Internal/Civil Service PA forms. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

MOTION was made by GERALD HUDDLESTON and seconded by SAMMY HALPHEN to adjourn. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.