



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4

PUBLIC HEARING MINUTES

DECEMBER 12, 2023 MINUTES

TIME OF HEARING – 3:00 PM

AGENDA

CALL TO ORDER: Chairman Barnette called the public hearing of the Board of Commissioners to order. Chief Turner called roll as follows:

ROLL CALL: Board members **PRESENT** –Stephanie Collier, Jay Valentine, Johnny Barnette, and Sammy Halphen

Board members **ABSENT** – Jason McGinty

Others **PRESENT** – Chief Wallace, Tim Turner, and Hurmon Gibson

The public hearing was held in the Board Room of the Bossier Parish EMS and Fire Complex, located at 5275 Swan Lake Road, Bossier City, Louisiana 71111.

INVOCATION: The invocation was given by Jay Valentine

NEW BUSINESS

2024 PROPOSED BUDGET – DISCUSSION

Questions/Discussion regarding the 2024 proposed Budget --- None, no members of the public present.

2023 BUDGET AMENDMENTS – DISCUSSION

Questions/Discussion regarding the 2023 proposed Budget Amendments --- None, no members of the public present.

ADJOURNMENT

MOTION was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to adjourn. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4

PUBLIC MEETING MINUTES

DECEMBER 12, 2023 MINUTES

TIME OF MEETING – 3:00 PM

AGENDA

CALL TO ORDER: Chairman Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows:

ROLL CALL: Board members **PRESENT** –Stephanie Collier, Jay Valentine, Johnny Barnette, and Jason McGinty

Board members **ABSENT** – Sammy Halphen

Others **PRESENT** – Chief Wallace, Tim Turner, Jonathan Davis, Hurmon Gibson, and Jacob Maddox

The public meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, located at 5275 Swan Lake Road, Bossier City, Louisiana 71111.

APPROVAL OF MINUTES FROM THE NOVEMBER 14, 2023 BOC PUBLIC MEETING

Questions/Discussion about BOC public meeting minutes held on November 14, 2023---None

MOTION was made by JAY VALENTINE and seconded by SAMMY HALPHEN to accept and approve the written minutes for the BOC public meeting held on November 14, 2023. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF THE FINANCIALS AS OF DECEMBER 8, 2023

Questions/Discussion about Financials through December 8, 2023: ---- None

MOTION was made by SAMMY HALPHEN and seconded by STEPHANIE COLLIER to approve of the financials through December 8, 2023. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.



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OLD BUSINESS

UPDATE: STATION 3 CONSTRUCTION

Chief Wallace reported that the station 3 construction is complete.

NEW BUSINESS

APPROVE / ADOPT RESOLUTION TO AMEND THE 2023 BUDGET

The board was presented with a list of proposed amendments to the 2023 budget along with the reasoning for the proposed amendments for each budget category that was above or below the budgeted amount for 2023.

Resolution No.: 2023-002 – Resolution of Board of Commissioners of Benton Fire District No. 4 Relating to the Approval to Amend the 2023 Operating Budget for District No. 4 was presented to the board members for review.

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to adopt resolution 2023-002 relating to the approval to amend the 2023 operating budget as listed. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.

APPROVE / ADOPT RESOLUTION TO ADOPT THE PROPOSED 2024 BUDGET

The board was presented with a copy of the proposed 2024 budget. Chief Turner informed the board that the copy of the proposed 2024 budget is the exact budget that was presented in the November meeting and posted on the department website.

Resolution No.: 2023-003 – Resolution of Board of Commissioners of Benton Fire District No. 4 Relating to the Adoption of the 2024 Operating Budget for District No. 4 was presented to the board members for review.

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to adopt resolution 2023-003 relating to the adoption of the 2024 operating budget as listed. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.



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BOARD MEMBER APPOINTMENTS

Chief Turner informed the board that the paperwork regarding the BPPJ board appointments has been received. Jay Valentine and Sammy Halphen have been reappointed to the BFD4 Board.

ESIP/LWCC INSURANCE

Chief Turner informed the board that the district has received the 2024 LWCC/Commercial Insurance renewals. The renewals are in line with the cost of 2023.

Resolution No.: 2023-004 – Resolution of Board of Commissioners of Benton Fire District No. 4 Relating to the Approval of the Commercial Property, Casualty and Automotive Insurance for District No. 4 was presented to the board for review.

MOTION was made by SAMMY HALPHEN and seconded by JAY VALENTINE to adopt resolution 2023-004 relating to the approval of the Commercial Property, Casualty and Automotive Insurance for the District. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.

Resolution No.: 2023-005 – Resolution of Board of Commissioners of Benton Fire District No. 4 Relating to the Approval of the Workers' Compensation Insurance for District No. 4 was presented to the board for review.

MOTION was made by STEPHANIE COLLIER and seconded by SAMMY HALPHEN to adopt resolution 2023-005 relating to the approval of the Workers Compensation Insurance for the District. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.

CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORM(S)

Board members were provided with the Internal/Civil Service PA forms for all BFD4 employees to review. The PA forms included the annual wage increase for all employees.

MOTION was made by SAMMY HALPHEN and seconded by JAY VALENTINE to approve the Internal/Civil Service PA forms. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously

BENTON FIRE



DISTRICT #4

FIRE CHIEF J.T. WALLACE, JR.

ADJOURNMENT

MOTION was made by SAMMY HALPHEN and seconded by JAY VALENTINE to adjourn. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.