



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4

BOARD OF COMMISSIONERS MEETING

OCTOBER 19, 2021 BOC MINUTES

TIME OF MEETING – 3:00 PM

AGENDA

CALL TO ORDER: Board Chairman, Johnny Barnette, called the regular scheduled public meeting of the Board of Commissioners to order. Tim Turner called roll as follows:

ROLL CALL: Board members PRESENT – Johnny Barnette, Sammy Halphen, Stephanie Collier, and Jay Valentine – Board members ABSENT – Jason McGinty

Others PRESENT – Fire Chief JT Wallace Jr., Tim Turner, Jacob Maddox, Hurmon Gibson

The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana.

INVOCATION: The invocation was given by Jay Valentine

APPROVAL OF MINUTES FROM THE SEPTEMBER 21, 2021 PUBLIC MEETING

September 21, 2021 BOC Meeting Minutes questions/discussion: -----NONE

MOTION was made by STEPHANIE COLLIER and seconded by JAY VALENTINE to accept the written minutes for the meeting held on September 21, 2021. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF OCTOBER 15, 2021

Questions/Discussion about Financials through October 15, 2021: ---- NONE

MOTION was made by SAMMY HALPHEN and seconded by JAY VALENTINE to approve the written Financial Reports as of October 15, 2021. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.



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OLD BUSINESS

ELECTION UPDATE

Chief Turner informed the board that due to the hurricane; the date of the election has been postponed until December. The board was notified that the new election date will be December 11, 2021.

NEW BUSINESS

NEW HIRE

Chief Wallace informed the board that hiring a new firefighter is being considered due to the unexpected void on one of the shifts (A firefighter is leaving the department). The interview process has already started and a conditional offer of employment will be offered if there is a firefighter that meets the necessary requirements.

UPDATE SIGNATORIES FOR RRB/FNBB

Chief Turner informed the board that the signatories need to be updated to include Stephanie Collier as an authorized signatory for Red River Bank and First National Bank of Benton. At this time Chairman Barnette and Chief Wallace are the only authorized signatories on those accounts.

MOTION was made by JAY VALENTINE and seconded by SAMMY HALPHEN to add Stephanie Collier as an authorized signatory on the Red River Bank / First National Bank of Benton bank accounts. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

ADOPT RESOLUTION 2021-005

Chief Turner informed the board that this resolution is the same as resolution 2021-004 with the exception of the dates. The dates were changed to reflect the new election date and board meeting date that to examine the election, canvass the returns, and declare the result of the election. The following resolution 2021-005 was read aloud by Jacob Maddox:

The following resolution was offered by Stephanie Collier and seconded by Sammy Halphen:

RESOLUTION

A resolution confirming an election date change pursuant to Executive Order of the Governor; establishing a new date to canvass the returns of the election; and providing for other matters in connection therewith.



FIRE CHIEF J.T. WALLACE, JR.

WHEREAS, the Board of Commissioners of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, acting as the governing authority of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana, heretofore called for an election to be held on Saturday, November 13, 2021; and

WHEREAS, the Governor issued Executive Order Number 2021 JBE 13 on September 9, 2021 (said Executive Order, with any supplements or modifications, herein the "Executive Order"), to reschedule elections due to the Statewide State of Emergency caused by Hurricane Ida;

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana (the "Governing Authority"), acting as the governing authority of Benton Fire District No. 4 of the Parish of Bossier, State of Louisiana (the "District"), that:

SECTION 1. This Governing Authority acknowledges the change in the election date, pursuant to the Executive Order, from November 13, 2021 to December 11, 2021.

SECTION 2. This Governing Authority shall meet at its regular meeting place, the Bossier Parish EMS and Fire Complex Conference Room, 5275 Swan Lake Road, Bossier City, Louisiana, on **TUESDAY, JANUARY 18, 2022**, at **THREE O'CLOCK (3:00) P.M.**, and shall examine and canvass the returns and declare the result of the said special election.

SECTION 3. All provisions of the election call resolution previously adopted by this Governing Authority, other than the change in the election date and the canvass date, shall remain in full force and effect.

SECTION 4. The Chairman and/or Secretary are further authorized, empowered and directed to take any and all further action required by State and/or Federal authorities to conduct the election.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 4 (Stephanie Collier, Sammy Halphen, Jay Valentine, Johnny Barnette)

NAYS: 0

ABSENT: 1 (Jason McGinty)

And the resolution was declared adopted on this, the 19th day of October, 2021.

/s/ Tim Turner
Secretary

/s/ Johnny Barnette
Chairman

OFFER was made by STEPHANIE COLLIER and seconded by SAMMY HALPHEN to approve resolution 2021-005 confirming the election date change and establishing a new date to canvass the returns. The Chairman called for public comment. There being none, a vote was taken (YEAS: Stephanie Collier, Johnny Barnette, Jay Valentine, and Sammy Halphen. NAYS: 0. ABSENT 1 Jason McGinty) and the motion carried unanimously.



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INTRODUCE PROPOSED 2022 BUDGET

Chief Turner provided the board with a copy of the proposed 2022 budget for board members to review, in the November board meeting the board will vote to advertise the 2022 proposed budget, in the December meeting the board will vote to adopt the proposed 2022 budget.

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to introduce the proposed 2022 budget for review. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

APPROVE CIVIL SERVICE/INTERNAL PA FORMS

Chief Turner informed the board that the Internal PA forms were addressing the pay scale adjustment voted on during the September 21, 2021 board meeting. The PA forms were presented to all board members to review.

MOTION was made by SAMMY HALPHEN and seconded by JAY VALENTINE to approve and for the chairman to sign the personnel action forms. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

Chairman Johnny Barnette asked the board if any other business or topics needed to be discussed. ----- NONE

MOTION was made by JAY VALENTINE and seconded by STEPHANIE COLLIER to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.