



FIRE CHIEF J.T. WALLACE, JR.

BENTON FIRE DISTRICT 4**Time of Meeting - 3:00pm****Board of Commissioners Meeting****April 17, 2018 Board Meeting Minutes**

ASST. CHIEF TURNER JR. called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members Jeff Wyatt, John Whittington, Marvin Myers, and Stephanie Sullivant - Present. ABSENT - Johnny Barnette. Fire Chief JT Wallace Jr., Hurmon Gibson, Tim Turner, Jacob Maddox, and were also present. There were no members of the public present for the meeting. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Hurmon Gibson.

APPROVAL OF MINUTES FOR MARCH 20, 2018 BOARD MEETING

- *March 20, 2018 BOC Minutes questions/discussion: NONE*

MOTION was made by JEFF WYATT and seconded by STEPHANIE SULLIVANT to accept the written minutes for the board meeting held on March 20, 2018. Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF APRIL 13, 2018

- *Questions/Discussion about Financials through April 13, 2018: Chief Wallace informed the board that we are on budget for this year and expects to remain on budget for the remainder of the year.*

MOTION was made MARVIN MYERS and seconded by JOHN WHITTINGTON to approve the written Financial Reports through April 13, 2018. Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS

Civil Service Appeal Update: Chief Wallace informed the board that the Civil Service Appeal hearing took place and that the ruling to terminate the employment of Johnathan Craft remained the same. Chief Wallace discussed the probability of Jonathan Craft filing another appeal but stated that we haven't heard anything yet. Chief stated said he would keep the board informed.

Audit: Chief informed the board that there is no news on when the results of the audit will come in. Chief stated that we may have "exceptions" but doesn't think there will be any findings. Chief Turner stated that it is more than likely taking longer to do the audit this year due to the new audit procedures.



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PIAL: Chief informed the board that the additional service trucks required for the rating are almost ready to be in service. Chief stated that everything needed has been ordered and as soon as they arrive PIAL will inspect the vehicles and adjust the PIAL grade accordingly.

NEW BUSINESS

TAX MILLAGE:

Chief Turner provided a copy of the advertisement that will post in the Bossier Press Tribune on April 18, 2018:

Notice is hereby given, pursuant to Article VII, Section 23(C) of the Louisiana Constitution and La. R. S. 42:19.1, Act 267, that the Benton Fire District #4 will hold a public meeting on May 22, 2018 at 3:00 P.M. in the Conference Room at the Bossier Parish EMS/Fire Training Complex located at 5275 Swan Lake Road, Bossier City, to adopt a resolution levying the ad valorem property tax millage rate for the year of 2018.

J.T. Wallace Jr, Fire Chief
Bossier Press Tribune

April 18, 2018

- **Tax millage advertisement discussion/questions:** Chief Turner informed the board that the department could no longer roll forward. The renewed millage tax was voted on and passed in 2016 at the rate of 20.00 mills. The 20.00 mills is the new maximum. Chief Turner stated that the revenue will not go down. However, any increase in revenue will not be quite as much. Chief Turner used the 2017 taxable amounts and stated that the increase received for that year would have been approximately \$15,000.00 less than what was actually received.

MOTION was made by STEPHANIE SULLIVANT and seconded by MARVIN MYERS to approve the advertisement and verbal announcement for moving the BOC meeting from May 15th to May 22, 2018 to adopt a resolution for levying the ad valorem property tax for the year of 2018. Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

ADDENDUM #0001-2018 TO THE COOPERATIVE ENDEAVOR AGREEMENT ADOPTED BY BENTON FIRE DISTRICT #4 AND BOSSIER PARISH EMS ON FEBRUARY 17, 2014.

- **Addendum # 0001-2018 questions/discussion:** A copy of the addendum was provided to the board. Chief Wallace stated that the proposed addendum would allow Bossier Parish EMS to build a shop behind station 3 on land owned by Benton Fire District 4. Per the agreement, Bossier Parish EMS would fund the construction of the building, Benton Fire would provide the land, and Bossier Parish EMS would provide 1 bay, 1 office, and 1 storage room for fire department use. The use of the land would be in lieu of any lease payments for Bossier Parish EMS and the use of the space in the new facility would be in lieu of any lease payments for Benton Fire District 4. Jeff Wyatt asked if the agreement was approved by the parish attorney. Chief stated that the agreement would be approved by the parish attorney before the final agreement was signed. Marvin Myers asked about termination of the agreement. Chief stated that for the agreement to be terminated, both parties would have to be in agreement.



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MOTION was made by JEFF WYATT and seconded by MARVIN MYERS to approve the Addendum to the 2014 Cooperative Endeavor Agreement, after approval from the parish attorney. Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

*******AMENDMENT TO AGENDA*******

- **AGENDA AMENDMENT discussion/questions:** Chief Turner informed the board that Reggie McEntyre retired as of March 31, 2018 after 12 years of service. The agenda amendment is for Reggie McIntyre's FINAL Internal Personnel Action Form and Civil Service Personnel Action Form.

MOTION was made MARVIN MYERS and seconded by JEFF WYATT to approve amending the agenda to include the Internal PA Form and Civil Service PA Form. Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

*******REGGIE MCENTYRE PA FORMS/ADDED TO AGENDA*******

MOTION was made JOHN WHITTINGTON and seconded by STEPHANIE SULLIVANT to approve to approve the Personnel Action Forms for Reggie McEntyre. (The PA forms were available for inspection by all board members present) Chief Turner called for public comment; there being none, vote was taken and the motion carried unanimously.

MOTION was made by MARVIN MYERS and seconded by STEPHANIE SULLIVANT to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.